Killaloe and District Senior Citizens Friendship Club Inc. Rent/Use of Club Facilities

Seniors Friendship Club facilities are primarily for activities organized by the Club. **These facilities may be made available for other activities such as:**

- Meetings of other groups
- Education sessions and instruction
- Workshops and seminars
- Banquets
- Weddings, funerals and similar events
- Services delivered by other organizations or groups

Use of Club facilities may be arranged by contacting the President by e-mail at: <u>seniorskillaloe@gmail.com</u>.

A Rental Agreement application must specify:

- The group using the facility;
- The name, address, phone and e-mail of the person making the arrangement;
- The name, address, phone and e-mail of the person responsible for the activity (if different); this would normally be the person to be invoiced;
- The date, time frame (from to....);
- Whether use of the kitchen is to be included.

Rental Fee(s)

- Club member responsible for the activity: \$15.00 per hour.
- Non-member responsible for the activity: \$ 20.00 per hour.
- Use of the kitchen (any food preparation/serving) \$ 25.00 flat rate.

NOTE: 30 minutes may be added for set-up and clean-up at no additional cost.